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**Minutes of March 22, 2016**  
**Board of Directors Meeting held at GHCP Clubhouse, Montross VA**

The meeting of the Board of Directors of RWC Habitat for Humanity (RWCHH) was called to order at 10:20 AM by Director Dave Bertsch who also gave the opening prayer. A quorum was present.

**Voting Members Present:** Vice President Kim Sovine, Treasurer Harold Leifer, Secretary Hugh Fillingane, and Directors Dave Bertsch and George Algje.

**Voting Members Absent:** President Andrew Swaney (available via phone if required.).

**Minutes from January 2016 Meeting.** The minutes for the January meeting were approved. There was no meeting in February.

**Treasurer's Report:** Treasurer's Report: Treasurer Leifer reported that there were no significant changes in the financial status. Cash in the bank is \$32,897. Details may be found in the Treasurer's Report, distributed separately by email. The Treasurer's Report was approved.

**Old Business:**

**Status/Discussion of Houses:**

**House #2 (Roane):** Foreclosure process continues. The original mortgages were \$37,615(1<sup>st</sup>) and \$20,645 (2<sup>nd</sup>). Currently the balances are approximately \$12K and \$20k (+ foreclosure costs of about \$4,000), respectively indicating that timely payments were not made over time and were only sufficient to decrease the 1<sup>st</sup>. There was discussion as to the best disposition of that property. There was a consensus that we did not want to re-hab this property and would dispose of it during or after the foreclosure process.

**House#14 (applicant Jo Ann Potter):** 3584 Country Bridge Rd., Montross VA. Renovation continues and is progressing well (see Construction Report). Expenses to-date total approximately \$50K. Completion estimated for late April.

**House #15:** 240 Sonnet Lane, Montross, VA. (Undeveloped). Discussion of mowing the acre sized lot was discussed and agreed that Director Algje would re-hire MoMo, the person used previously.

**Newsletter:** Pieces mailed were 208. 10 donations have been received to date.

**Proposal to Habitat.** Treasurer Leifer discussed the negative response that he received to our Board's proposal that Habitat establish a Maintenance Reserve in the financial structure of Habitat houses. Briefly, Treasurer Leifer said that Habitat International's response was that their intent was to foster home ownership personal responsibility. This was disappointing and discussion centered on the Board's disagreement. It was determined to drop the matter and not require a reserve in our documents.

**Committee Reports.**

- **Nominating Committee:** No report.
- **Website:** No discussion.
- **Applicant/Family Qualification Status:**
  - Belfield/Jenkins: Approved for House #15.

- Potter: Qualified. Approved for House #14.
- Latisha Lee: Qualified.

**Construction Report (House #14)** Dated 3/22/16.

Much of the painting has been done and most of it was through the efforts of Jo Ann and her children. Touch-ups and perhaps a quick second coat is needed in some areas. Floor underlayment was completed throughout the house. The upper cabinets were installed and the lower units will be done this week. The large bathroom vanity base cabinets are in place. Carson's Floors installed the vinyl floors in the bathrooms, laundry, and kitchen areas. Window and baseboard trim has been pre-painted and Garland Moore is set to do this finish work.

We are ordering the laminate flooring and installing that will be our next major endeavor. Following that, we will be painting and installing the doors. The driveway needs to be re-graveled as well.

We can begin to see the end of our efforts, perhaps the end of April or shortly thereafter. I need to begin thinking about a dedication. I do not know as yet if JoAnn has any church affiliations.

The family has effectively completed the "sweat equity" requirement.

**Volunteers Report.** We welcome **Paul Shrieves** and **Jim Blanford**, two new volunteers who have been active on House 14.

The were no other reports

**New Business.** Secretary Fillingane presented a request he had received from past RWCHH Past President John Sydnor regarding a potential project to repair the bath and floor in a non-Habitat property. Discussion determined that this project was outside the purview of RWCHH.

The meeting was adjourned at 11:25 AM.

Respectfully submitted,

Hulon Fillingane, Secretary